GT Student Group Trip Incident Summary

(Ex: Study Abroad, Service, Recreation etc)

NOTE: Form must be completed at time of incident

Course/Trip: **Professor/Instructor/Advisor:**

Date and Time of Incident: **Location of Incident:**

Reporting Faculty/Staff Member:

Involved Parties:

First and Last Name	GT ID	GT Email	Accused/Witness/Staff?

Describe incident in as much detail as possible:

* Please submit all supporting documents, statements, and this completed form to the Office of Student Integrity immediately in person or by fax at 404-894-9928, Attn: Office of Student Integrity *

Reporting Person's Signature: **Date:**